

16 - 19 Bursary Fund Application Form

Student Details

First Name		Surname	
Date Of Birth		Year Group	
Address & Post Code			
Contact Number		Email Address	

Student Nationality & Residence

Are you a UK national?	Yes		No	
Have you lived in the UK for at least 3 years prior to starting?	Yes		No	
If you answered 'No' to the above you will be required to complete an additional form				

Student Independence Details

Do you live with parents/carers?	Yes		No	
Do you live alone or in shared accommodation?	Yes		No	
Are you in Local Authority Care or leaving Care?	Yes		No	
Living with foster parents?	Yes		No	
Do you currently receive Income Support or Universal Credit in your name?	Yes		No	
Are you disabled and in receipt of both Employment Support Allowance or Universal Credit <u>and</u> Disability Living Allowance or Personal Independence Payment?	Yes		No	
Are you a parent yourself who is mainly responsible for at least one child?	Yes		No	
If you answer 'Yes' to any one of the above we will advise you what proof we will require				

Student UK Bank or Building Society Account Details

The majority of bursary purchases will be made by the academy on your behalf. In certain circumstances we may need to reimburse you. To allow us to set you up a refund payment system if required, please complete the information below.

Account Holder's Name	
Bank/Building Society Name	
Branch address	
Sort Code	
Account Number	
Building Society Roll Number (if applicable)	

Parent/Carer Details

Person 1					
First Name		Surname		DOB	
Relationship to student					
Are you employed/self-employed?	Yes		No		If yes, please evidence P60/self assessment tax return for 2025-2026

Person 2 (if applicable)					
First Name		Surname		DOB	
Relationship to student					
Are you employed/self-employed?	Yes		No		If yes, please evidence P60/self assessment tax return for 2025-2026

Did the young person receive Free School Meals during the academic year 2025/26?	Yes		No	
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If you are not employed please tick the relevant boxes to indicate the benefit(s) you/both receive. Please provide evidence/award letters – dated within the last 3 months.

Benefit Received	Person 1	Person 2
Universal Credit		
Income Support		
Income-Based Jobseeker's Allowance		
Income-Related Employment & Support Allowance		
Carer's Allowance		
Housing Benefit		
Council Tax Benefit		
Working Tax Credit		
Child Tax Credit		
Any Other Income/Benefit (Please Specify)		

Discretionary Bursary Groupings

Please tick the appropriate Tier in relation to your total household income and add annual figure - this includes all benefits.

Tier A - Total Household income £15,499 or lower	☐ £ _____
Tier B - Total Household £15,500 - £25,000	☐ £ _____
Tier C - Total Household £25,000 - £30,000	☐ £ _____

Students Agreement

We will not be able to process this application unless you sign and date this agreement – I Confirm/Agree/Declare:

- That the statements made on this form are true, and to the best of my knowledge and belief, are correct in every respect.
- I will attend all timetabled lessons and tutor sessions - overall attendance must be above 95%.
- I will be punctual to lessons each day.
- I will provide the Academy with a written explanation for any absence or lateness.
- I will work to the best of their ability, ensuring they meet all deadlines for homework and coursework.
- I will meet appropriate standards of conduct.
- I have read and agree fully to the terms and conditions of the 16 -19 Bursary Fund which are found in the Bursary Policy 2026 -2027 on the Grace Academy website.

Student's Full Name			
Student's Signature		Date	

Parent/Carer Agreement

We will not be able to process this application unless you sign and date this agreement – I Confirm/Agree/Declare:

- That the statements made on this form are true, and to the best of my knowledge and belief, are correct in every respect.
- I confirm that I/we have supplied the required supporting documentation.
- I agree to the above student conditions and that my child will meet these as part of their agreement.
- I agree to repay the school in full and immediately any sums/resources advanced to me if the information I have given is shown to be false or deliberately misleading.
- I am aware that should I fail to meet the 'Conditions of Funding' then my bursary may be greatly reduced or withdrawn.
- I have read and agree fully to the terms and conditions of the 16 -19 Bursary Fund which are found in the Bursary Policy 2026 -2027 on the Grace Academy website.

Person 1 Full name			
Person 1 Signature		Date	

Person 2 Full name			
Person 2 Signature		Date	

Students and their families should be aware that if false or incomplete information is submitted, or if they do not tell institutions about any part of their income that is relevant, the matter may be referred to the Department for Education, or the police. The student and/or their family could face prosecution and institutions will seek to recover any payments the student is not eligible for.