



Grace Academy Solihull
Grace, Integrity, Excellence, Respect and Potential



Assistant Head of Year

1 Year Fixed term

37 hrs a week, 39 weeks a year
Grade G to H (£20,493 to £26,511 fte)

Grace Academy Solihull aims to develop well educated, considerate and caring citizens with a strong sense of values who will succeed in, and contribute to modern society. At Grace Academy, we believe that excellent teaching and support, world-class facilities and outstanding resources combine to give our students the best possible preparation for their adult life. The Grace Academies joined Tove Learning Trust in 2019.

An excellent opportunity has arisen for a non-teaching Assistant Head of Year to work with a specified year group in our well established and high performing pastoral department on a one year fixed term maternity cover. We are seeking to appoint a confident and enthusiastic Assistant Head of Year to offer essential support to the Head of Year; organising and delivering outstanding pastoral care which will allow all students to reach their full potential in all areas.

The main responsibility of this role will be to provide administrative and practical assistance for the Head of Year, promoting student well-being in order to improve learning, by working with a variety of stakeholders including parents, form tutors, subject teachers, Heads of Department, and the DSL/ SENCO as appropriate. There is a strong element of behaviour support to this role through helping students to overcome barriers to their learning, and promoting the achievement of high standards through effective behaviour management.

If you are successful in your application, you will:

- Join a dedicated team of professionals who are supportive, passionate and driven by raising standards.
- Work within a vibrant Academy focused upon enabling success for students of all abilities by establishing and sharing best practice and implementing innovative learning tools.
- Have a fantastic opportunity to take advantage of outstanding modern facilities.
- Work in a learning environment where cutting-edge developments in teaching practice are continuously being utilised.

This is an exciting opportunity for someone who wants to make a difference and have a real impact on the lives of our students whilst developing your own skills as all training necessary for this role will be given to the right candidate.

Tove Learning Trust is a fast moving and exciting place to work. The trust schools have a shared vision and purpose: to deliver outstanding educational experiences that lead to inspiring outcomes. Each academy has a strong individual identity and tailors their educational provision to serve their local community. Academies within the trust collaborate to share expertise and maximise opportunities and experiences for our students. **The Trustees of Tove Learning Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.**

How to apply

All documents including the full job description and application form are available on our [website](#). Please ensure your application form and covering letter includes examples of your experience and how you meet the criteria outlined in the job description. Further information requests or completed applications should be sent to:

Amy Pearson, School Business Manager E: amypearson@graceacademy.org.uk T: 0121 329 4600.

Closing date: Midday 23 September 2024

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