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14 May 2024

Dear Parents/Carer,

RE: Timings of the school day consultation

I am writing to inform you of a proposed change to the times of our school day from September 2024.

We are proposing to extend the school day by 5 minutes. This change will result in students finishing at 2:55pm with the expected start time remaining the same.

The changes to the structure and timings of the school day will be minimal with students continuing to receive five lessons per day. This small increase will ensure that we meet the Department of Education's new minimum expectation of a 32.5 hour school week.

I appreciate that these changes may affect you in terms of childcare or working arrangements. For this reason, before making these changes to our school day in September 2024, I would like to hear any feedback you have in relation to these changes.

Feedback on this proposal can be sent to consultation@graceacademy.org.uk. Please ensure that you send your feedback to us by **Monday 24 June 2024**.

Once we have received any feedback on our proposal I shall communicate further on our final decision.

Yours sincerely

Mr Darren Gelder
Executive Principal
For and on behalf of Tove Learning Trust