



GRACE ACADEMY

Chapelhouse Road
Chelmsley Wood
Birmingham
B37 5JS
United Kingdom
Telephone Number: 0121 329 4600
gas-mail@graceacademy.org.uk

18th March 2020

Dear Parent Carer,

In light of the current circumstances your child may be required to be absent from the academy for a period of time, this decision will be based on government guidance. To ensure that your child continues to make progress in their subjects we have organised learning materials to be available through an online learning platform. These materials have been created by teaching staff at the academy to be used independently. Should there be a need for increased provision these materials will be reviewed and added to over a period of time.

How do I access the online learning materials?

All post 16 students have a chrome book or Ipad which they can use to access the Distance Learning.

Please find details below that will enable you to support your child in Distance Learning.

To gain access to the Distance Learning materials you will need to access the shared google drive.

Click on the apps tab, bottom left of your chrome book screen and then click on files.

Click on google drive tab and then click on the share drive.

Select GAS-Distance Learning tab

Select year group

You can then select your subject to access the work

Alternatively, you could use the internet address to enter into your browser and follow the steps above to access

<https://drive.google.com/drive/folders/OAOCTP6GMIYWwUk9PVA>

How are the online materials organised?

The materials have been organised into folders for each year group which are then broken down into subjects and individual activities. The work should be accessed and used in order as it appears.

Example of accessing the materials.

Select the **Year group** (*Double Click on the folder*)

E.g. YEAR 12

Then select the **Subject** (*Double Click on the folder*)

Grace Academy is part of Tove Learning Trust, a multi-academy trust whose Company Registration Number is 07525820 .

Registered Office Address: c/o Sponne School, Brackley Road, Towcester, Northants NN12 6DJ

www.graceacademy.org.uk



TOVE LEARNING TRUST





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The screenshot shows a Google Drive interface. The top navigation bar includes 'GAS-DISTANCE LEARNING > YEAR 12'. The left sidebar shows navigation options like 'New', 'Priority', 'My Drive', 'Shared drives', 'Shared with me', 'Recent', 'Starred', 'Bin', and 'Storage' (11.3 GB used). The main area displays a grid of folders: Applied Science, Photography, Sport, Psychology, Health and Social, Media, History, Art, and English. A second screenshot below shows a more detailed view of the 'Psychology > Paper 2 resources' folder, containing sub-folders for 'Approaches', 'Biopsychology', and 'Research methods'.

If your child needs assistance or clarification in completing the task, they can email the head of department direct in the first instance. Details of contacts for each department can be found in the curriculum department areas located on the Academy website <https://solihull.graceacademy.org.uk/>

To support year 13 students in the possibility that they are absent from the academy for an extended period of time before their exams, it is essential that they are staying in touch with their teacher dawnrussell@graceacademy.org.uk.

If you still have some concerns you can contact Mrs Williams or Mrs Baker on the email addresses below:

kellywilliams@graceacademy.org.uk juliebaker@graceacademy.org.uk

Yours faithfully

Kelly Williams
Assistant Principal